

**Ohio Developmental Disabilities Council (ODDC)  
 Business Meeting  
 Friday, March 3, 2017  
 Crowne Plaza North - Worthington  
 6500 Doubletree Ave., Columbus, OH 43229**



**Attendance:** Mark Seifarth (Chair), Joanna Spargo (Vice-Chair), Jeffrey Turner, (Secretary) Carolyn Knight (Executive Director), Neil Castilow, Diane Cox, AnnMarie Denning, Rochelle Hall-Rollins, Kristen Helling, Heather McFarlin, Jill Radler, Emilia Jackson, Vicki Jenkins, Karen Kerr, Linda Kunick, Laura Leach, James Plasencia, Paula Rabidoux, Mark Smith, Marcella ‘Marci’ Straughter, Dara Walburn, Brandon White, Sue Willis, Robert Shuemak (Special Advisor) and Renee Wood (Special Advisor)

**GoToMeeting:** Kimberly Stults

**Guests:** Dawn Brunkalla, Mike Cookson, Jerelle Rollins, Dr. Patricia Hicks, Donna Lowe, Essie Pederson, Robinet Smith, Brenda Stevens, Cheryl Strohm, Jordan Wagner, Becky Graham, Sonja Marchant, and Laurel Steedman

**Staff:** Fatica Ayers, Kim Crishbaum, Carla Cox, Gilbrina Dillon, Gary Groom, Paul Jarvis, Kenneth Latham, Robin Shipp, Kay Treanor

The meeting was called to order at 12:42 p.m. by Chairman Mark Seifarth.

Topic	Discussion Items	Action Needed
<b><u>Introductions:</u></b>	Chairman Seifarth ask that everyone take a moment to introduce themselves.	
<b><u>Minutes:</u></b>	Chairman Seifarth asked for a motion to approve the December 9, 2016, minutes. Diane Cox <b>moved</b> to approve the minutes, Joanna Spargo seconded, <b>motion</b> passed. The minutes were approved as written with no objections. Sue Willis and Brandon White abstained.	
<b><u>Chairman’s Message:</u></b>	Chairman Seifarth gave accolades to all the committees and Council staff for their hard work and great ideas they have offered. He	

	<p>then asked Sue Willis to explain a Nisonger project. Sue said that Susan Havercamp is arranging another set of trainings for medical students to teach them about working with patients who have disabilities. Volunteers who wish to participate are asked to contact her. Sue passed out flyers discussing the project and several Council Members said they were interested.</p> <p>Chairman Seifarth then asked each Committee Chair to quickly provide a two-minute update of their meeting and/or any action items.</p>	
<p><b><u>Committee Reports:</u></b></p>	<p><b>Leadership Committee</b></p> <ul style="list-style-type: none"> <li>• Jeff Turner, Committee Chair reported. He stated Leadership Development had one action item. The committee wants to form an Ad Hoc subcommittee for providing plain language to the two documents distributed at committee entitled: <i>How to Run a Meeting</i>. (a one-pager and supplement). The subcommittee would basically break words and statements down to less technical terms. Chairman Seifarth stated coming from the committee the <b>motion</b> requires no second. A vote was taken, <b>motion</b> passed.</li> </ul> <p><b>Outreach Committee</b></p> <ul style="list-style-type: none"> <li>• Paula Rabidoux, Committee Chair reported. She stated that Outreach had two action items.</li> <li>• A nomination for Michael Schroder as a special advisor for the Outreach Committee for 2017 was made. Chairman Seifarth stated coming from the committee the <b>motion</b> requires no second. A vote was taken, <b>motion</b> passed.</li> </ul>	<p>Michael Schroder to begin serving as a Special Advisor in 2017 for Outreach.</p>

- A motion was made to approve the Digital Citizenship Training Project for African- American women with disabilities, under the Triple Jeopardy grant, Cassandra Archie, grantee. The request is for **\$30,000**. Chairman Seifarth stated coming from the committee the **motion** requires no second. A vote was taken, **motion** passed.

**Children & Health Committee**

- Karen Kerr, Committee Chair reported. She stated that Children & Health had no action items. The Committee heard an excellent presentation on Telemedicine in Ohio Schools from Mark Smith, ODE.

**Employment Committee**

- Sue Willis, Committee Chair reported. Employment had no action items. However, there was a project presentation from the grant- Realizing Employment First for Youth: Evidence-Based Practices and Predicators of Adult Success. The committee learned that Evidence-Based Practices and Predictors provide transition professionals with research-based strategies. These are useful across all systems to build youth skills for community employment. The focus of the project is transitioning youth in school and working with teachers in school to use evidence-based practices.

**Community Living Committee**

- Heather McFarlin, Committee Chair reported. She stated that Community Living had one action item and asked Fatica Ayers to discuss the item.
- Fatica Ayers highlighted the following:

- OADSP learned that Interhab had built an online Learning Management System (LMS) that supported an on-demand digital learning library.
- Interhab expressed that they were interested in partnering with OADSP to offer DSPATHS courses on this platform. OADSP and Interhab have worked together during 2015 to draft a project budget and timeline, whereby both entities would equally contribute resources to make this vision a reality.
- On March 4, 2016, Council approved a \$10,000.00 increase for this project to begin developing online format for training. The first phase was the transitioning of their current DSPATHS modules into a format that is compatible with online learning software. It was estimated that the first phase of this endeavor would take two curriculum developers a combined 300 hours to complete, costing an estimated \$10,000. The first phase is completed.
- The second phase of this activity is to ensure that the online version of the DPSATHS credentialing program can be accessed remotely via a desktop computer, laptop, tablet, and all other mobile devices, greatly increasing access to advanced training both within, and outside, of Ohio.
- **It is estimated that the total out of pocket expenses to produce twenty (three-hour) video modules will be \$80,000.** OADSP and ***Interhab would split this cost,*** recording half of the

modules in Kansas and half of the modules in Ohio.

During discussion Carolyn Knight mentioned that is was also mobile ready. Paula Rabidoux wanted to know how long would there be access? Carolyn answered, there was no end to the access date.

A **motion** was made to financially support Phase 2 for **\$40,000**. Chairman Seifarth stated coming from the committee the **motion** requires no second. A vote was taken, **motion** passed.

#### **Executive Committee**

- The Executive Committee had two action items. Chairman Seifarth asked Carolyn Knight to report.
- Carolyn briefly proposed a change in the current fiscal year for the Discretionary Fund Requests. She explained that the discretionary funds operate on Federal Fiscal Year (FFY) (Oct. 1 – Sept. 30) and would like to see them changed to Calendar Year (CY) (Jan. 1 – Dec. 31) to mirror Council grants. A **motion** was made to change the processing year for discretionary funds from FFY to CY. Chairman Seifarth stated coming from the committee the **motion** requires no second. A vote was taken, **motion** passed.
- Carolyn requested that Discretionary Funds requests be submitted to Council staff made no later than 10 business days prior to the Council meetings for approval. A **motion** was made that discretionary funds requests must be received 10 business

days prior to the next scheduled Council meeting. A vote was taken, **motion** passed.

- Carolyn mentioned that staff have updated the cover sheet for the Discretionary Fund requests to be clear and readable.
- Carolyn wanted to share the Discretionary Fund Request received for People First so Council is updated as to what was going on with People First.

Carolyn summarized the People First presentation made by Gary Tonks, The Arc of Ohio, Inc. Director, and Jim Polutnik, People First President, at the Leadership Committee. The state office of People First has been housed within the Arc of Ohio, Inc. organization to become one of its programs. The People First board remains intact to guide People First activities and Jim Polutnik continues as board president. Gary and Jim both stressed very heavily that people with DD will be the guiding force for all the work of the People First organization. For all fiscal activities, however, the Arc of Ohio, Inc. is now the responsible party and thus becomes the grantee for all dollars dedicated to People First from DD Council, DODD or any other entity.

The Arc of Ohio, Inc. expressed interest in receiving new grant dollars for People First. Carolyn explained that since People First had recently received a contract from DODD, Council staff would like to review those activities to ensure that there is no duplication of effort.

However, the Executive Committee approved

a request for the Arc of Ohio/People First for \$3,735 to assist the President, Jim Polutnik, per the request of the People First's Board to become more actively involved in state and national public policy. Therefore, they would like for Mr. Polutnik to attend the 2017 Disability Policy Seminar in Washington, DC on March 20-22, 2017. The \$3,735 would cover all registration, travel, lodging and expenses to attend the seminar along with his attendant.

#### **Public Policy Committee**

- Diane Cox, Committee Chair reported. She stated that Public Policy had four action items.
- A **motion** was made to write a letter of support for the Department of Developmental Disabilities Budget, as introduced. Chairman Seifarth stated coming from the committee the **motion** requires no second. A vote was taken, **motion** passed. Vicki Jenkins abstained.
- A **motion** was made to join the coalition opposing House Bill 2, a bill that makes changes to employment discrimination laws. Chairman Seifarth stated coming from the committee the **motion** requires no second. A vote was taken, **motion** passed.
- A **motion** was made to support passage of House Bill 30 and Senate Bill 20, legislation that adds time to the sentence of someone convicted of or pleading guilty to a felony crime that results in a permanent disability of a child aged 6 or younger. Chairman Seifarth stated coming from the committee the **motion** requires no second. A vote was taken, **motion**

	<p>passed. No one abstained.</p> <ul style="list-style-type: none"> <li>• Neil Castilow <b>moved</b> that the Council also write a letter opposing the changes to the Bureau for Children with Medical Handicaps, Jo Spargo seconded, <b>motion</b> passed. Laura Leach abstained.</li> </ul> <p><b>AT/Communication Committee</b></p> <ul style="list-style-type: none"> <li>• Kim Crishbaum reported to Full Council for the AT/Communication Committee. She stated that they had one action item; however, given the development of the outcome of the AT/Communication Committee’s grant review the Committee must bring to the attention of full Council that the “Assessing Assistive Technology Service Delivery in the Ohio County Board of DD System” grant for \$50,000 was chosen to be awarded to OCALI as the grantee pending acceptance of conditions and approval from full Council. Approval from full Council is required since OCALI already has a grant with DD Council (Employment grant for \$85,000) and the total of that grant plus this one will be over \$100,000. A vote by full Council is required per our by-laws. A motion was taken and passed unanimously.</li> <li>• Carla Cox reported on a Committee motion to continue Robin Yocum’s Public Awareness grant through June 30, 2017 for <b>\$40,000</b>. Chairman Seifarth stated coming from the committee the <b>motion</b> requires no second. A vote was taken, <b>motion</b> passed.</li> </ul>	
<u>Preview of</u>	Dr. Patricia Hicks provided a brief	

<p><b><u>Council’s Outreach Committee’s Outcomes Report</u></b> <b><u>Dr. Patricia Hicks</u></b></p>	<p>presentation to review Council’s Outreach Committee’s Project Outcomes. She presented the history and accomplishments of Council’s Outreach Committee. The presentation showed data comparisons for Ohio DD Council to other states Councils. It highlighted how highly Ohio DD Council is ranked nationwide. Dr. Hicks provided a copy of her PowerPoint presentation that lists four things that Council’s Outreach Committee should do to promote public awareness: 1) Increase attention to alliances across committees and networks 2) Re-examine Council’s funding allocation process 3) Intentionally keep score and use data to increase outcomes and impact 4) Direct more focus on telling Council stories internally and externally. A final report will be developed to focus: on 10 previous grants, the resources (grantee level and council level), time (efficiency) – when and how long it took, looking at the actual results (immediate, intermediate and long-term outcomes) who has benefitted from this effort in the last 13 years, the un/underserved, Council and key Stakeholders (community leaders and other states).</p> <p>Dr. Hicks informed Council members about an online survey that she encouraged Council members to complete. The data that is being gathered will compare Ohio’s Council to other states’ Councils. This will let us know where we can improve and where we stand among other Councils throughout the country.</p>	
<p><b><u>Executive Director Report:</u></b></p>	<p>Carolyn Knight explained the Council’s Hero Certificate and its purpose. She encouraged the Council to nominate someone as a hero if</p>	

	<p>they are doing something great that improves the developmental disabilities community. She also discussed the fact that Council tracks and recognizes new county board members with developmental disabilities in each county as the membership changes. There are currently 5 county boards in Ohio which include a person with developmental disabilities as a voting member. Carolyn gave accolades for the hard work and the terrific job the staff do in their Council duties as well as their outreach to the developmental disabilities state and national community.</p>	
<p><b><u>Announcements:</u></b></p>	<ul style="list-style-type: none"> <li>• Renee Wood, OOTF Chair – Announced that Olmstead Task Force, OOTF, will have an Open House on August 2, 2017, at OOD, Building 501 Campusview Blvd., Columbus, OH. She would like for a variety of people to attend.</li> <li>• Diane Cox is working with the Treasurer’s Office in getting people linked up for the informational roadshows for the Stable account. She stated that if anyone needed assistance to please let her know.</li> <li>• Marci Straughter – Thanked Council for helping with Project STIR.</li> <li>• Chairman Seifarth reminded Council about Legislative Advocacy Day on Wednesday, March 8, 2017, at the Statehouse Atrium. It will be streamed live from 10am-11am.</li> </ul>	

Chairman Seifarth requested a **motion** to adjourn the meeting. James Plasencia **moved** to adjourn, Brandon White seconded, **motion** passed and meeting adjourned at 2:26p.m.

Next meeting is May 5, 2017, at Doubletree Hotel - Newark

50 N. 2<sup>nd</sup> Street, Newark, Ohio 43055

Meeting minutes prepared by: Gilbrina Dillon and Carla Cox

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Mark E. Seifarth, Chair

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Jeffrey Turner, Secretary