



**OHIO DEVELOPMENTAL DISABILITIES COUNCIL
BUSINESS MEETING MINUTES
Doubletree Hotel Worthington
Columbus, Ohio
September 11, 2015**

MEMBERS PRESENT: Bill Adelsberger, Jane Byrnes, Neil Castilow, AnnMarie Denning, Gregory Dormer, Rochelle Hall-Rollins, Karen Kerr, Lisa Krauss, Linda Kunick, Laura Leach, Heather McFarlin, James Plasencia, Paula Rabidoux, Jill Radler, Roxanne Richardson, Mike Schroeder, Mark Seifarth, Robert Shuemak, Marci Straughter, Kim Stults, Jeff Turner, Brandon White, Susan Willis

VIA PHONE: Diane Cox, Ilka Riddle, Victor Wilson

MEMBERS ABSENT: Kellie Brown, Doug Frank, Lori Kershner, Mark Smith, Joanna Spargo,

STAFF PRESENT: Fatica Ayers, Carla Cox, Kim Crishbaum, Gary Groom, Paul Jarvis, Carolyn Knight, Ken Latham, Leslie Paull, Robin Shipp, Kay Treanor

SPECIAL ADVISOR: Renee Wood

GUESTS: Melody Brauningner, Jeb McFarlin, Donna Lowe, Brenda Stevens, Deb Tackett, Sharon Shuemak, Janet McGee, Sandi Williamson, Dawn Brunkalla, Robert Bennett

Call to order and introductions: Chairman Mark Seifarth called the meeting to order at 12:36 p.m. and introductions were made. He then stated that because lunch was provided as a buffet as

opposed to the normal box lunches that he would move his Chairman message to the beginning of the meeting while members are getting their lunch.

Chairman's Message

Chairman Seifarth asked members that because this was the 14th Anniversary of 911, that everyone, please take a moment of silence in remembrance of this day and those impacted.

July 26th was the 25th Anniversary of the Americans with Disabilities Act. There were many remembrances around Ohio and around the country. DODD and OOD put out a 25th anniversary publication that is on our ODDC Facebook page posted in July. Mark encouraged Council members to read this for the rich history that is indicated within the publication.

Thanks to the wonderful Council staff, Gongwer News Service contacted Chairman Seifarth to speak about his testimony in Ohio's budget process.

Chairman Seifarth also spoke to a group of students at the Ohio State University about many public policy issues in the developmental disabilities arena. Also Chairman Seifarth reminded members that because Council's committees are a public meeting anything you say including personal remarks about yourself becomes a public record.

Approval of Council Minutes

Chairman Seifarth indicated that he noticed that the July 10, 2015, Business Meeting Minutes were not included in the Council folders. They were only sent electronically. Carla Cox apologized and stated that minutes were only sent electronically and hard copies were not included in their packets. Therefore, Chairman Seifarth asked if there were any objections in approving the July minutes at the next meeting because there was no hard copy provided to review prior to approval. There were no objections and the minutes were tabled to the next meeting.

Committee Reports: Chairman Mark Seifarth noted that on the agenda asterisks are placed beside the committees that have action items; however, there are committees that have action items that occurred in their meetings and they will be heard as well.

Before Chairman Seifarth continued with the committee reports he asked Carolyn was there anything else? Carolyn informed Council that Tammy Waller is out on leave and will be out at least for another six weeks and therefore Carla as well as staff have stepped up to ensure all runs smoothly in her absence. She indicated that if there is anything that needs addressing that was not satisfactory to please let us know and we will take care of it.

Chairman Seifarth added that staff have been working very hard and he was very grateful for their work. Neil Castilow asked about the December meeting and where it would be held? Carla answered that the December meeting will be held at Cherry Valley Lodge in Newark, OH and there will also be the External Evaluation/Continuation Grant meeting on November 5, 2015 at Cherry Valley as well. Carla stated that she will send out this information to Council members early next week. Chairman Seifarth made an additional request to send out the approved 2016 meeting dates to Council so they are reminded of those dates.

Chairman Seifarth proceeded with committee reports with the requests of committee chairs to please provide two minutes of updates of committee news.

Leadership – Jeff Turner reported for the committee:

- The Leadership Development Committee discussed recent articles written by the Columbus Dispatch that highlighted relevant issues to the DD community. Carolyn Knight suggested a letter of appreciation for the articles be written to the Dispatch. A **motion** was made by the committee to have a letter written and sent to the Dispatch in appreciation for the articles related to DD. Coming from the committee, the motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Outreach – Michael Schroeder reported for the committee:

- The Outreach Committee had an extensive discussion regarding the Triple Jeopardy Health, Empowerment and Technology (HET) Project which has finished their first year. However, to make the project to reach national significance it would be necessary to complete another year. A **motion** was made to request \$142,000 to fund the Triple Jeopardy HET project for a second year. Coming from the committee, the motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.
- Michael Schroeder, Outreach Chair informed Council that he would be retiring in December and indicated that he would like to have his replacement attend the December meeting with him.

Chairman Seifarth, briefly spoke and congratulated Mike and stated that although he will attempt to train someone, his wealth of knowledge and history will be greatly missed. Council members applauded Mike and congratulated him as well.

Children's and Health – Neil Castilow reported for the committee:

- The committee approved a **motion** to increase project funds for the Ohio Statewide System of Early Intervention Services Grant by \$5,000 to be used for the production of several videos demonstrating use of technology and other resources to assist in providing Early Intervention practices to remote underserved areas. Coming from the committee, the motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.
- Neil Castilow, Children/Health Chair informed Council that the counties that will be utilized in the production of the video on technology for the un/underserved areas are: Belmont, Harrison and Noble counties.

Employment – Sue Willis reported for the committee:

- The Employment Committee is requesting a State Plan Amendment to increase the Self Determination in Employment-MICRO Enterprises Grant by \$31,737 to add a third site, Tuscarawas County Board of DD as an additional Project Site for year 4 of the project to include 12 additional days of TA, travel, Quick Start and off-site consultation by phone/email.

During discussion, Roxanne Richardson asked if the funding would be used for staff's salary, and Council Staff, Leslie Paull answered, yes and pointed this out in the plan language. Roxanne then asked if the staff would be affiliated with the county board. Leslie answered, no.

After discussion, Chairman Seifarth stated coming from the committee, the motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

- Sue Willis, Employment Chair mentioned that the Employment Committee also had a great presentation from Community Connections Manager, Ray Schmidt of Fairfield County Board of DD.

Chairman Seifarth informed Council members that because a Council member is via conference call from overseas he is on the telephone in 17 minutes increments. Please do not be alarmed as the telephone will count down between those times.

Community Living – Kim Stults reported for the committee:

- Kim Stults, Community Living Chair stated that the committee has finished working on their plan language and will be voting on it in December. They have also had discussion around transportation. The motion they have is regarding housing. The department has realized that they need an expert surrounding housing in their employ. Council will support DODD to hire, attain, or appoint a project lead to work with Council on the issues stated and short and long term outcomes. By year one of the project, Council will partner and leverage dollars with the Ohio Department of Developmental Disabilities (DODD) to work collaboratively with other stakeholders so that people with disabilities and their families will have increased access to affordable and accessible housing in Ohio.
- A **motion** was made that Community Living will assist the department with committee funding for \$50,000 to hire an expert in the housing environment by the end of the year.

During discussion, Bill Adelsberger asked if this would be a state position. Kim Stults answered, yes. Bill asked, why Council would fund a state position. Kim stated that it did not start out that way and asked Carolyn Knight to explain further. Carolyn stated that this position is due to a policy change and the demand of housing experts for the DD community. The department felt there was a need to hire someone that can provide expertise in the housing arena for people with DD when dealing with HUD, Metropolitan Housing Authority and other housing officials. This person will be representing the department and not Council. Neil Castilow asked are we looking to fund this for a second year. Carolyn answered, yes we are looking to fund another year and placed in in our 2017 plan. Paula Rabidoux asked is there a precedence that Council funds a state position. Carolyn answered, yes and provided an example that included where ODDC and Mental Health funded a portion of the salary. Neil then asked was funding coming from ODDC and transferred to the department. Carolyn answered, yes.

After discussion, Chairman Seifarth stated the motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Executive Committee – Carolyn Knight reported for the committee:

Discretionary Fund Requests

- Carolyn Knight began by stating that Executive Committee only has two requests to bring to Council for approval. The \$2,000 request from Lawrence School was not approved, but thought it was interesting and wanted to share with Council about what that parent went through to try to get funding. She added that Diane Cox came up with some great ideas and we hope to share those suggestions to the parent. Carolyn informed Council that request was for service and we do not approve these types of request out of the Discretionary Fund. We also removed the request from Goodwill for \$60,000 regarding transportation because that is essentially geared toward a grant proposal and we have given that to Fatica for the Community Living Committee to consider for possibly 2017 State Plan. The \$2,000 for Ohio Alliance DSP's does not need to be approved by full Council.

A **motion** was made to approve the discretionary fund request for the Arc of Ohio for \$5,000 with limitations and additional information. Council will spell out the specifics to include but not limited to using Council funds to support individuals with disabilities and their families. The motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

- A **motion** was made to approve the discretionary fund request for Services for Independent Living for \$19,658 to partner with Disability Rights Ohio to host a community forum on disability-related transportation issues with limitations to include:
 - Provide clarification of the \$1,000 to Disability Rights Ohio
 - Provide explanation of travel expense to Washington, DC
 - Work with Public Policy grantee without duplicating efforts of choosing Ohio's six (6) counties
 - Provide clear outreach efforts to un/underserved
 - Work with all Council's network partners as well as Ohio Olmstead Task Force and the Ohio Department of Transportation

The motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Michael Schroeder reminded Chairman Seifarth of a discussion that occurred in Public Policy that was going to be presented under Executive Committee regarding transportation. Chairman Seifarth proceeded stating there was discussion in Public Policy in regards to representation from the Department of Transportation to attend Council meetings. A letter was going to be written and sent to them from the Public Policy Chair and Executive Director inviting them to attend Council meetings. This was for informational purposes which needs no vote but he wanted to share with Council. Carolyn Knight added that the Department of Transportation has sought Council out and therefore the collaboration should not be difficult to attain.

Public Policy – Staff, Paul Jarvis reported for the committee:

Chairman Seifarth asked Staff, Paul Jarvis to report for Public Policy in the absence of Diane Cox, Chair.

- A **motion** was made to extend the deadline for submission for the Data and Policy Research Grant Continuation Application of October 5, 2015 to beyond the December Council meeting.

Coming from the committee, the motion requires no second. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Assistive Technology – no action items.

- Robert Shuemak, AT/Communication Chair informed Council that the committee had a good discussion with Tim Tobin of OSILC regarding feedback and future opportunities from the Tech II Conference held in May of this year. Because of the information obtained from this discussion, no time was permitted for a discussion about plan language and an additional meeting will be scheduled within the next couple of months. Carolyn added that the Committee struggled with what to write for the plan language and first thought that one large grant would be best. However, the Committee now believes that it would be best to offer several smaller models that would benefit possibly adults and children.

Nominating – Mike Schroeder reported for the committee:

Mike Schroeder, Chair, explained to Council about the Nominating Committee packet that was included in their folders and the Nominating Committee process as a whole. He explained that the Nominating Committee is asking Council members to vote on the recommendations that they have provided after the process, not an election of someone. He emphasized that the final decision is ultimately the Governor's Office. These recommendations will be sent to the Governor's Office for approval; however, the Governor may or may not accept the recommendations submitted.

- The first recommendation would fill Lisa Krauss' position who has served her two terms. The names the Nominating Committee is recommending are Dara Walburn and Sherri Daniel alternate. Mike proceeded to ask if there were any nominations from the floor 3 times. Marci Straughter made a nomination from the floor for Samantha Perry's name to be submitted as a recommendation. Marci Straughter moved to substitute Samantha Perry for Dara Walburn and Sherri Daniel alternate for recommendations to the Governor's Office for appointment. James Plasencia seconded. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** failed.
- A **motion** was made to affirm the original recommendation by the Nominating Committee of Dara Walburn and Sherri Daniel alternate for submission to the Governor's Office. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Mike reminded members that those going off Council will remain until the Governor appoints new members.

- The second recommendation would fill Robert Shuemak's position. The names the Nominating Committee is recommending are Nicole Seymour and Blaine O'Leary alternate. Mike proceeded to ask if there were any nominations from the floor 3 times. No nominations were received and nominations were closed. A **motion** was made to affirm the recommendation by the Nominating Committee of Nicole Seymour and

Blaine O’Leary alternate for submission to the Governor’s Office. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Mike explained that Heather McFarlin is up for reappointment. He stated that up until about a couple years ago Council was able to submit reappointments with only Council approval; however, now the Governor’s Office also requires two names be submitted for reappointments.

- The Nominating Committee recommends Heather McFarlin for reappointment and Sonya Lepley as alternate. A **motion** was made to affirm the reappointment of Heather McFarlin and Sonya Lepley alternate for submission to the Governor’s Office. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Mike continued and stated that the Governor appoints the Chair, but Council elects the Vice Chair and Secretary positions. We have two nominations for Vice Chair, Neil Castilow and Kimberly Stults. We have two nominations for Secretary, Heather McFarlin and Marci Straughter. Heather has indicated that she wanted her name withdrawn and Mike asked Heather again if that was correct, and she answered yes. Mike stated that we would like to wait to vote on the Secretary position in December. If you like to nominate someone, please contact anyone on the Nominating Committee or contact Carla. Chairman Seifarth clarified that both the Vice Chair and Secretary would be deferred to December.

Heather then asked for clarification of the Secretary position. Mike explained that the Secretary reviews the minutes after they are completed by Council staff and approved by Council. The Secretary only signs off on them. She also serves as a member on the Executive Committee. Kim Stults then asked Heather if she would like to reconsider the Secretary position, and she answered yes. It was noted that Heather changed her mind because she obtained additional information that provided clarity about the position. The election of the Vice Chair and Secretary positions were deferred to the December meeting.

Chairman Seifarth informed Council that Nick Gatz, Council’s contact, from the Governor’s Office stopped by to see how our meetings were conducted. He was very pleased that the Governor’s Office took the time to stop by. Chairman Seifarth said this usually does not happen and felt honored to receive such attention. Carla Cox added that Mr. Gatz also informed her that he was aware that Council had 3 positions up for appointment this year.

State Planning Process – Staff Fatica Ayers provided a brief explanation of some of the new requests made by National AIDD. She also informed Council members of the plan goals that was recently approved by Council that she and Leslie Paull presented. Fatica stated that during the annual meeting in Nevada, she submitted ODDC’s goals to our national funding source to review. Suggestions were provided regarding the goals submitted and a revised list is in your packets that will require Council’s approval. Michael Schroeder made a **motion** to approve the revised goals as submitted, Jeff Turner seconded. Staff, Paul Jarvis conducted a **roll call vote** as mandated by the Ohio Sunshine Law. **Motion** passed.

Fatica continued briefly with the next steps of the state plan process. She reminded Council that projects have to be data driven. We also now have to show the disparities of a particular project that will require research and how the project will address such disparities. Staff will be working hard with Council members because we have to complete this part of the process by December.

According to public law we have to acquire public input by February 2016. The language must be revised in June based on the input received. It is later voted on in July and then all the information will be submitted to the feds in August 2016. Not to mention, there is also additional tasks that must be completed in between.

2015 NACDD Annual Conference - Sparks, NV

Michael Schroeder, Ken Latham and Carla Cox spoke briefly about their attending the NACDD Annual Conference in Nevada. Michael spoke about the amount of people with disabilities that attended this conference given the travel barriers to attend the conference. He and Ken Latham spoke about their presentation and how the different Councils were open to ideas for reaching the un/underserved populations. Ken informed Council that many of the DD Councils they came into contact with were far behind Ohio. Carla spoke about the training she received regarding the State Plan reporting requirements and highlighted a couple of the areas where federal authorities want specifics as to what ethnicity Council members and Staff have at each Council. She added they are very concerned with diversity.

Council Web Updates

Chairman Seifarth asked Staff Kim Crishbaum to present on the Council website. Kim asked if, given time constraints, she could move to table this presentation to the next meeting. Chairman Seifarth began to discuss as to what he would like to see happen with our website. He informed Council that he would like to have a quarterly webinar, and asked for Council members to think about doing a blog. He stated that he already asked Vice Chair, Robert Shuemak and Diane Cox to do so and he would like for all members to think about what they would like to put out on a blog. He said there are many things we can do with our website and social media and would like to discuss more in detail at the next meeting. Kim then commented briefly on the website. She displayed the home page of the Council website for Council to review and highlighted the recent changes of the added color orange to our signature blue color and covered a few of the expected features to come. She stated that she was still working with the Department and should have most of the enhancements done by December.

Announcements:

- Carla asked that those that signed up for the Synergy Conference please see her quickly after the meeting so she can get you registered at the discounted rate.
- Roxanne Richardson spoke briefly about an organization called Team Heart and Sole. She stated that she and her family participated on Labor Day weekend. It's a non-profit organization that allows people with disabilities to experience the joy and triumph of an endurance event, e.g., run, jog, biking, etc. She encouraged Council to check out this organization and hopefully she can speak further about it at our next meeting.
- Marci Straughter informed Council of Project STIR trainings she will be conducting.

Jeff Turner moved to adjourn, Michael Schroeder seconded, **motion** carried.

Adjourned at: 2:34 p.m.

Mark Seifarth, Chair

Kim Stults, Secretary