

Ohio Developmental Disabilities Council

Executive Committee

July 9, 2015

Cherry Valley Lodge
2299 Cherry Valley Rd.
Newark, OH 43055

AGENDA

- I. Call to Order

- II. Approval of May 7, 2015 Minutes

- III. Discretionary Fund Requests
 - Brown Cooley Associates/Christine Brown
 - Youth Leadership Forum

- IV. Cassandra Archie
Health, Employment, Technology Grant - HET

- V. Other Business

- VI. Adjourn

**OHIO DEVELOPMENTAL DISABILITIES COUNCIL
EXECUTIVE COMMITTEE**

May 7, 2015

Doubletree Hotel Newark

50 N. 2nd St.

Newark, OH 43055

Minutes

Executive Committee Members Present: Mark Seifarth, Robert Shuemak, Kim Stults, Neil Castilow, Michael Schroeder, Jeff Turner, Sue Willis, and Jo Spargo **Other Council Members Present:** Lisa Krauss **Staff Present:** Carolyn Knight, Carla Cox, Kim Crishbaum, Fatica Ayers, Paul Jarvis, Robin Shipp and Gary Groom **Guest Present:** Sharon Shuemak.

- I. Chairman Mark Seifarth called the meeting to order at 5:45 p.m.
- II. Chairman Seifarth asked for approval of the September 11, 2014 and November 7, 2014, minutes. Michael Schroeder moved to approve both September 11 and November 7, 2014 minutes, Robert Shuemak seconded, motion carried. Kim Stults and Jo Spargo abstained both minutes.

III. Public Awareness

- Products & Activities Grant Language

Chairman Seifarth briefly addressed the Public Awareness Grant Plan Language and stated that staff, Carla Cox, informed him that the language required no changes for the upcoming planning year. Jeff Turner moved that the Public Awareness Grant Plan Language remain as written. Neil Castilow seconded, motion carried.

- Product and Activities Grant State Plan Amendment

Carolyn Knight briefly informed the Executive Committee of the current grantee, Yocum Communications activities and the need to request an additional \$30,000 to complete current and future activity requests for the remainder of the grant year. Michael Schroeder moved to approve the State Plan Amendment, Kim Stults seconded, motion carried.

- Public Awareness and AT Committee

Chairman Seifarth informed the Executive Committee of a discussion to expand public awareness of Council. He indicated that because Public Awareness has been under the Executive Committee which did not meet often, public awareness options were not often discussed. Therefore, he and others felt it would best fit under the AT Committee as a form of communication. After discussion occurred, Michael Schroeder moved that

Council take Public Awareness Subcommittee and merge it with the AT Committee to form a new AT and Communication Committee, Sue Willis seconded, motion carried. Carla Cox and Kim Crishbaum will co-staff the new committee.

IV. Discretionary Fund Requests

- National Association for the Dually Diagnosed (NADD)

NADD is requesting \$3,000 to offset direct expenses of the 13th Annual Ohio State Conference on Dual Diagnosis. The conference will take place in Columbus, OH on September 21-22, 2015. Expenses will cover the cost of printing, conference room rental and audio-visual equipment rental. NADD was awarded \$2,000 on May 20, 2014, to offset direct expenses for the 12th Annual Ohio State Conference. Total amount within the year will be \$5,000 upon approval. Neil Castilow moved to approve the discretionary fund request for \$3,000. Jeff Turner seconded, motion carried.

- Ohio Alliance of Direct Support Professionals (OADSP)

OADSP (DSP Council is a group of leading Direct Support Professions from around the state comprised of 8 members) has been invited to present its original "Investing 101, the Benefits of Providers and DSPs Investing in One Another" at the First Annual National DSP Conference in Louisville, KY. They are requesting \$2,250 to cover travel costs associated with presenting at and attending the national conference. OADSP was awarded \$3,000 May 9, 2014, to assist Bethany Toledo in furthering her education to assume leadership of OADSP in the future. Total amount within the year will be \$5250 upon approval. Michael Schroeder moved to approve the discretionary fund request for \$2,250. Kim Stults seconded, motion carried.

Neil Castilow asked Executive Director, Carolyn Knight how applicants make an official request. Carolyn Knight stated that requests were made through the DD Suites database. Neil felt that since additional requests seemed to be made by many of the same people that maybe some type of form should be developed. Therefore, Neil moved to have some type of simple request form created for use when making discretionary fund requests. Kim Stults seconded, motion carried.

V. Sustaining Siblings Continuation Grant

Fatica Ayers distributed proposal documents for approval of the Sustaining Siblings Continuation Grant. Ms. Ayers reminded the Executive Committee that this grant did not receive approval back in November, due to the need to hire another executive director. Since that time, one has been hired and the process to seek approval of the Siblings Continuation Grant can officially take place.

Michael Schroeder moved to approve the proposal with budget conditions as stated. Kim Stults seconded, motion carried. Neil Castilow abstained.

VI. Other Business

- Special Advisors

Carolyn Knight informed the Executive Committee that when appointing Special Advisors to Council Committees, there were issues of expense payment for special projects they are asked to be involved in. Therefore, new language was presented to revise the #00-9 Special Advisor Selection, Role and Reimbursement policy to include reimbursement for special assignments as needed. Robert Shuemak moved to approve the new policy as written, Sue Willis seconded, motion carried.

- Cultural Competence Training

Michael Schroeder briefly informed Executive Committee that there has not been this type of Outreach training in quite some time and he would like to have it provided soon, preferably before the next state plan is adopted. After discussion it was agreed that the training was necessary. Michael then moved that Council seek and schedule training on Outreach, Cultural Competency and Diversity before adoption of the State Plan with an amount determined by the Executive Committee or Council. Jeff Turner seconded, motion carried.

It was stated that the amount would have to be brought back and the Executive Committee could do this in another meeting if necessary.

- General Expectations of Council Members

Carolyn Knight presented to the committee a couple of items she would like to see from Council members while serving on Council.

- 1) Each year Council members would provide two examples of how they demonstrated public awareness about Council, and
- 2) Council members make two multi-cultural referrals for membership. During discussion, the committee asked that the number be changed to one referral.

Kim Stults asked that Carla Cox provide the gap numbers to members and another suggestion was received from the Outreach Committee for DD Council to possibly request a spot at the OACBDD December Conference to have parents and/or self-advocates display what they are doing in their communities.

Carolyn also brought up a discussion that occurred in the Leadership Committee regarding having a Transportation Hearing. Carolyn stated that because transportation seems to be a big issue across the board it would be important to have this type of forum so self-advocates can be heard. Jeff Turner moved to have a Transportation Hearing along with a budget needed to fund the hearing. Jo Spargo seconded, motion carried.

VII. Adjournment

A motion was made to adjourn at 6:41p.m.



dd suite

Ohio Developmental Disabilities Council

Application

Submitted

Self-Advocacy Resource Tool Kit

Application Information

Applicant	Org/Type	Project Title	Goal	Submitted	By
Brown Cooley Associate/Christine Brown 705 Lakeview Plaza Blvd. Suite D Worthington, OH 43085 jstuntz@columbus.rr.com (614) 679-0133	Non-Profit	Self-Advocacy Resource Tool Kit	Create a Self-Advocacy Tool Kit that includes a collection of resources specifically designed to help people with disabilities in navigating and lending direction in the industry that supports them.	May 07, 2015	Mindy Garverick

Area of Emphasis	Activity	Poverty/Non	State Protection & Advocacy	University Center for Excellence	Other Collaborators
Other	Other Self Advocacy	Non-poverty	No	No	OACB, OPRA, OSDA, Hamilton County Leaders in Action, People First, Athens Personnel Plus, Sandusky County - Ed McClain, NW OSDA - Nancy Richards, Seneca County, OSDA regions, Statewide STIR mtg, Disability

Area of Emphasis	Activity	Poverty/Non	State Protection & Advocacy	University Center for Excellence	Other Collaborators
					Rights Ohio, Lon Mitchell

NoFA Reference

ID/Title	Amount	Match	Poverty	Due By	Start Date	End Date	Primary Staff
<u>12EC06QU15</u> <u>Executive</u> <u>Committee</u> <u>Discretionary</u> <u>Fund FFY 15</u>	\$60,000	\$20,000	\$0	Aug 30, 2015	Oct 01, 2014	Aug 30, 2015	Robin Shipp, Grants Coordinator, robin.shipp@dodd.ohio.gov

People

Role	Person
Project Director	Mindy Garverick, Director of Project Management, (614) 679-0194, mgarverick2@columbus.rr.com
Financial Officer	Jeanne Stuntz, President, (614) 679-9133, jstuntz@columbus.rr.com
Organization Director	Jeanne Stuntz, President, (614) 679-9133, jstuntz@columbus.rr.com

Outline

Section	Instruction	Response
1 Executive Summary	Please provide a clear description of your request for Executive Committee Discretionary funds	The project focuses on helping counties expand their self-advocacy resources. It has three distinct purposes. First, to find out what resources are already available within the state and share those with counties within the project. Second is to find out what resources people need to broaden their self-advocacy efforts. And third, is to facilitate the creation of new resources.

Budget

Category	Nature of Expense	Project Costs	Council Funds	Match Funds	Match Source	Match Type
	<i>Description Nature of Expense</i>					
	Collection activities	1,500	1,200	300	Self advocates, various advocacy advisors, staff and volunteers	In Kind
	Resource sharing activities	3,360	2,400	960	self advocates; various self advocate advisors, staff and volunteers	In Kind
	Duplication of materials	650	500	150	Dynamic Pathways' staff	In Kind
	Project management meetings	336	96	240	Dynamic Pathways' staff	In Kind
	Sub Total	5,846	4,196	1,650		
BUDGET TOTALS		\$5,846	\$4,196 (71.78%)	\$1,650 (28.22%)		

Objectives

Id	Description	Start Date	End Date
1.	Identify counties to participate.	Oct 01, 2015	Dec 31, 2015

Activities

ID - Description	Start Date	End Date
1. - Using data from the Self Advocacy Survey Grant, I will identify at least 20 counties that have a good reputation for self advocacy while paying attention to size and geography to ensure all areas of Ohio are included.	Oct 01, 2015	Dec 31, 2015

Id	Description	Start Date	End Date
	Staff: Christine Brown, Jeanne Stuntz, Mindy Garverick		

Performance Measures

Performance Measures	Individual Target	Family Target	Other Target
QA08 - People trained in leadership, self-advocacy, and self-determination	300	-	-

2. identify and collect resources to share.

Jan 01, 2016 Jun 30, 2016

Activities

ID - Description	Start Date	End Date
2. - Contact identified counties and ask to share self advocacy resources.	Jan 01, 2016	Jun 30, 2016
Staff: Christine Brown		
2. - Contact state and local agencies in the state that already have a good reputation for self advocacy and ask for resources and permission to share.	Jan 01, 2016	Jun 30, 2016
Staff: Christine Brown		

Performance Measures

Performance Measures	Individual Target	Family Target	Other Target
QA08 - People trained in leadership, self-advocacy, and self-determination	300	-	-

3. Share materials collected.

Jul 01, 2016 Aug 31, 2016

Id	Description	Start Date	End Date
Activities			
ID	Description	Start Date	End Date
3.	Share the resources collected with participating counties and others.	Jul 01, 2016	Aug 31, 2016
Staff: Christine Brown			
3.	Identify self advocacy areas that resources were not collected and contact different self advocacy groups to create them.	Jul 01, 2016	Aug 31, 2016
Staff: Christine Brown, Jeanne Stuntz, Mindy Garverick			

Performance Measures

Performance Measures	Individual Target	Family Target	Other Target
QA08 - People trained in leadership, self-advocacy, and self-determination	300	-	-

Supporting Documentation

Justification and Notes

Uploaded documents

2002-2015 National Partnership of DD Councils

dd suite

Ohio Developmental Disabilities Council

Application

Submitted

Executive Committee Discretionary Fund FFY 15

Application Information

Applicant	Org/Type	Project Title	Goal	Submitted	By
Ohio Youth Leadership Forum 400 E. Campus View Blvd. 3GC Columbus, OH 43235 (800) 282-4536 x1391	Non-Profit	Executive Committee Discretionary Fund FFY 15	to help provide funding for the 2015 Youth Leadership Forum for students with disabilities.	Jun 02, 2015	Donna Foster

Area of Emphasis	Activity	Poverty/Non	State Protection & Advocacy	University Center for Excellence	Other Collaborators
Education	Outreach Advocacy	Non-poverty	No	No	Opportunities for Ohioans with Disabilities and the Department of Mental Health and Substance Abuse

NoFA Reference

ID/Title	Amount	Match	Poverty	Due By	Start Date	End Date	Primary Staff
<u>12EC06QU15</u> Executive	\$60,000	\$20,000	\$0				

ID/Title	Amount	Match	Poverty	By	Due Date	Start Date	End Date	Primary Staff
<u>Committee Discretionary Fund FFY 15</u>					Aug 30, 2015	Oct 01, 2014	Aug 30, 2015	Robin Shipp, Grants Coordinator, robin.shipp@dodd.ohio.gov

People

Role	Person
Financial Officer	Donna Foster, Ability Advocate, (614) 438-1394, donna.foster@ood.ohio.gov
Project Director	Donna Foster, Ability Advocate, (614) 438-1394, donna.foster@ood.ohio.gov
Organization Director	Kevin Miller, Director, (614) 438-1200, kevin.miller@ood.ohio.gov

Outline

Section	Instruction	Response
1 Executive Summary	Please provide a clear description of your request for Executive Committee Discretionary funds	\$5000 grant will provide funding for students/peer mentors who attend who are not OOD consumers. This funding may be used to help pay for transportation, room and board during the forum, reasonable accommodations for the students or medical/personal care assistants needed during the forum.

Budget

Category	Nature of Expense	Project Costs	Council Funds	Match Funds	Match Source	Match Type
	expenses for non OOD consumers to attend	6,700	5,000	1,700	in kind volunteer hours \$12 X 140= \$1680	In Kind
	Sub Total	6,700	5,000	1,700		
BUDGET TOTALS		\$6,700				

Category	Nature of Expense	Project Costs	Council Funds	Match Funds	Match Source	Match Type
			\$5,000 (74.63%)	\$1,700 (25.37%)		

Objectives

No workplan required

Supporting Documentation

Justification and Notes

YLF is an annual event. This year we would like to invite approximately 50 students and approximately 30% of those students are not OOD consumers. I have attached the schedule of events to show topics covered.

Thank you.

Uploaded documents

Name	Description
<u>datelessYLF_factsheet.doc</u>	YLF schedule and information about the program
<u>scheduleoverview2015.docx</u>	

2002-2015 National Partnership of DD Councils