

OHID DEVELOPMENTAL DISABILITIES COUNCIL

Executive Committee

March 2, 2017

Crowne Plaza North - Worthington

6500 Doubletree Ave.

Columbus, OH 43229

Minutes

Executive Committee Members Present: Mark Seifarth, Chair, Jo Spargo, Jeff Turner, Paula Rabidoux, Karen Kerr, Sue Willis, Heather McFarlin, Diane Cox, and Marci Straughter **Other Member(s) Present:** Neil Castilow **Staff Present:** Carolyn Knight, Carla Cox, Fatica Ayers Robin Shipp and Gary Groom

Chairman Seifarth called the meeting to order at 5:42 p.m.

I. Approval of Minutes

A brief discussion occurred regarding the current Chair position for Public Policy. Diane Cox asked if she were to remain the Chair of Public Policy until her new appointment had been made by the Governor. Chairman Seifarth had appointed Jo Spargo as the Chair for Public Policy; however, she was also the Vice Chair of Council. He stated that because Council has not received final decisions from the Governor's Office that he would let the Committee members make that decision and would not appoint a Vice Chair until appointments were made by the Governor. Diane and Jo decided that Diane would remain the Chair for Public Policy and Jo would proceed in her role as Vice Chair of Council for the Executive Committee Meeting.

Chairman Seifarth continued and informed the Committee that there was a total of four (4) meeting minutes that require approval, May 5, 2016, September 15, 2016, November 4, 2016 and December 8, 2016. He stated that the minutes would be approved separately from the oldest to the newest.

Chairman Seifarth asked for a motion to approve the **May 5, 2016**, meeting minutes. Jeff Turner **moved** to approve the minutes, Heather McFarlin seconded, **motion** carried. Karen Kerr abstained.

Chairman Seifarth asked for a motion to approve the **September 15, 2016**, meeting minutes. Paula Rabidoux **moved** to approve the minutes. Marci Straughter seconded, **motion** carried. Karen Kerr and Jo Spargo abstained.

Chairman Seifarth asked for a motion to approve the **November 4, 2016**, meeting minutes. Paula Rabidoux **moved** to approve the minutes, Jeff Turner seconded, **motion** carried. Karen Kerr and Jo Spargo abstained.

Chairman Seifarth asked for a motion to approve the **December 8, 2016**, meeting minutes. Jeff Turner **moved** to approve the minutes, Marci Straughter seconded, **motion** carried. Sue Willis, Karen Kerr and Jo Spargo abstained.

II. Discretionary Fund Requests

Chairman Seifarth then turned the meeting over to Carolyn Knight to discuss the discretionary fund request received for approval. Carolyn summarized the presentation made by Gary Tonks, The Arc of Ohio, Inc. Director, and Jim Polutnik, People First President, at the Leadership Committee regarding People First. The state office of People First has been housed within the Arc of Ohio, Inc. organization to become one of its programs. The People First board remains intact to guide People First activities and Jim Polutnik continues as board president. Gary and Jim both stressed very heavily that people with DD will be the guiding force for all the work of the People First organization. For all fiscal activities, however, the Arc of Ohio, Inc. is now the responsible party and thus becomes the grantee for all dollars dedicated to People First from DD Council, DODD or any other entity.

The Arc of Ohio, Inc. expressed interest in receiving new grant dollars for People First. Carolyn explained that since People First had recently received a contract from DODD, Council staff would like to review those activities to ensure that there is no duplication of effort.

Chairman Seifarth asked that if Council approved funding for the Arc of Ohio, Inc. after review of the DODD contract, he would like for it to start on July 1, 2017.

- **The Arc of Ohio, Inc.**

The Arc of Ohio, Inc. requested \$3,735 to assist the President, Jim Polutnik, per the request of the People First's Board to become more actively involved in state and national public policy. Therefore, they would like for Mr.

Polutnik to attend the 2017 Disability Policy Seminar in Washington, DC on March 20-22, 2017. The \$3,735 would cover all registration, travel, lodging and expenses to attend the seminar along with his attendant.

Sue Willis **moved** to approve the Arc of Ohio, Inc. Discretionary Fund Request for \$3,725 for funding to pay for expenses for the People First President, Jim Polutnik and his attendant to attend the 2017 Disability Policy Seminar in Washington, DC. Jo Spargo seconded, **motion** passed.

- **Discretionary Fund Change of FFY to CY**

Carolyn informed Executive Committee members of the three different fiscal years on which Council business operates, e.g., State Fiscal Year (SFY), Federal Fiscal Year (FFY) and Calendar Year (CY). She explained that the discretionary funds operate on FFY and would like to see them changed to CY to mirror Council grants. Paula Rabidoux **moved** to change the processing year for discretionary funds from FFY to CY, Sue Willis seconded, **motion** passed unanimously.

- **Discretionary Fund Timelines**

Diane Cox reminded the Executive Committee of the timeline submission recommendation discussed at the December meeting when making a request for a discretionary fund. She informed the Committee that the recommendation stated that a request must be received 10 days prior to the next scheduled Council meeting. Chairman Seifarth asked would there be any exceptions if there is an emergency? Diane said that an emergency clause should not be included.

During Discussion, Carolyn stated that she would like to have Full Council vote. Paula Rabidoux suggested that the changes be placed on the ODDC website homepage as well as the DD Suite homepage. Diane Cox also requested that the discretionary fund requests are sent out to the Executive Committee 10 days prior to the meeting as well, or as close to that timeline as possible.

Jeff Turner **moved** that Discretionary Fund requests must be received 10 days prior to the next scheduled Council meeting, Heather McFarlin seconded, **motion** passed.

Chairman Seifarth then asked for a motion to adjourn.

III. Adjournment

Marci Straughter **moved** to adjourn at 6:18p.m. Heather McFarlin seconded, **motion** passed.