

NOTICE OF FUNDS AVAILABLE

This Notice of Funds Available (NOFA) is for multiple projects.

Summary Information:

- 1) Awarding Agency Name: The Ohio Developmental Disabilities Council
- 2) Funding Opportunity Title: Multiple projects are being announced. Each project is identified by Project Number and Title:
 - a. 17CH01SC17 – Better Child Care for the Student with Developmental Disabilities
 - b. 17OU01FA17 – Bridging the Gap – ReachOut E-Diversity Newsletter “An Electronic Bi-Monthly Publication” of the Ohio Developmental Disabilities Council
 - c. 17AC01FA17 – Communication to Increase Public Awareness for People with Developmental Disabilities
 - d. 17PP02FA17 – DD LEAD (Legislative Education and Advocacy Development Grant
 - e. 17EM01FA17 – Employer Engagement
 - f. 17LD01FA17 – Empowering Self Advocates
 - g. 17CH02SC17 – Family Support in Early Intervention
 - h. 17CL03FA17 – Hashtag Support for Aging Caregivers#
 - i. 17CH03FA17 – Healthy Lifestyles for People with Disabilities
 - j. 17CL02FA17 – Maximizing Resources and Changing Public Policy for Housing for Adults with Disabilities
 - k. 17CL01FA17 – Strengthening the Voices of Direct Support Professionals
- 3) This is a new announcement.
- 4) The CFDA number for each project is #93-630.
- 5) All applications for these projects are due at 5:00 p.m. Eastern Standard Time on Friday, October 7, 2016. Each awarded project is scheduled to begin on January 1, 2017 and run until December 31, 2021, unless otherwise noted.

(a) – This Notice of Funding Availability is being posted on Monday, August 1, 2016. In accordance with 2 CFR, Section 200.203 (b), this award is being posted no less than 60 days prior to the deadline for applications.

(b) Full Text of NOFA

1) Program Description:

a) Better Child Care for the Student with Developmental Disabilities (17CH01SC17):

The Better Child Care for the Student with DD Grant is a project that will support young students with development disabilities in Ohio to receive quality child care through demonstrated best practices and procedures. The grantee will be responsible for working with the Ohio Developmental Disabilities Council and Early Learning stakeholders and policy makers to improved access to inclusive child care

for young students with developmental disabilities. The project will demonstrate best practices and procedures for quality child care for students with disabilities, demonstrate best practices for inclusion of students with disabilities in child care settings, and provide recommendations to state and local program funders and providers for increasing inclusive early learning opportunities for all children.

- b) Bridging the Gap – ReachOut E-Diversity Newsletter “An Electronic Bi-Monthly Publication” of the Ohio Developmental Disabilities Council (17OU01FA17):

The purpose of this project is to provide information to interested parties on the need to promote more interagency collaboration and coordination that results in agencies providing culturally competent services to the un/underserved populations in Ohio. Best practice outreach strategies and other pertinent information would be made available to interested agencies, Council grantees and people with disabilities and their families via the e-Diversity update demonstrating the need to promote more interagency collaboration and coordination that results in agencies providing culturally competent services to the un/underserved populations in Ohio.

The grantee will be responsible for identifying current issues and best practices that focus on providing culturally competent services to unserved and underserved populations with disabilities; featuring research, experts, and programs that address issues and practices that focus on providing culturally competent services to un/underserved populations with disabilities; developing articles that provide information about these issues and practices; creating innovative call to action strategies that engage readership; and establishing a virtual network of stakeholders that engage in finding practical solutions to meeting the needs of minorities with developmental disabilities.

- c) Communication to Increase Public Awareness for People with Developmental Disabilities (17AC01FA17):

Public Awareness is emphasized in the Developmental Disability Assistance and Bill of Rights Act of 2000 under State Plan Implementation through Outreach and Supporting and Educating Communities. It is important to identify individuals with developmental disabilities and their families who otherwise might not be aware of Council as well as support and educate them through public awareness mechanisms.

The Communication to Increase Public Awareness for People with Developmental Disabilities Grant is a project designed to ensure public awareness is established statewide. This project is responsible for designing, developing and in some cases producing issue specific materials that incorporates Council’s visual identity, disseminating materials and improving the general public’s understanding of the unique needs and capabilities of individuals with developmental disabilities.

- d) DD LEAD (Legislative Education & Advocacy Development) Grant (17PP02FA17):

The role of the grant is to provide consultation, guidance and training to existing organizations and advocacy groups. This project is not intended to develop an

advocacy organization of the Council, but rather to support existing organizations in the development, strengthening and coordination of their advocates on specific policy initiatives identified by Council via the Data and Policy Research Grant. The DD LEAD Grantee is prohibited from communicating directly with policymakers related to the advocacy positions created or developed by the grant or Council.

The activities of the grant include developing advocacy and training materials that assist individuals with disabilities, family members, and other professionals in participating in the legislative process. The project will also coordinate and assist with the DD Awareness and Advocacy Day Grant.

e) Employer Engagement (17EM01FA17):

ODDC will fund a project to develop a strategy to improve employer engagement allowing for an increase in competitive employment opportunities for Ohioans with disabilities. ODDC will support activities that build capacity and systemic change through outreach, training, research, technical assistance, supporting and educating communities, interagency collaboration and coordination, demonstration of new approaches, informing policymakers and eliminating barriers, and system design and redesign. Proposals should address, if necessary: transportation, accessibility, use of technology, replication, sustainability, if the project reaches entire state or a specific region, cross-disability and cultural diversity.

f) Empowering Self Advocates (17LD01FA17):

This project will empower self-advocates with developmental disabilities to be effective leaders through skill development and providing leadership opportunities. The DD Act, as reauthorized, includes a requirement that every Developmental Disabilities Council address these three areas:

- (I) establish or strengthen a program for the direct funding of a State self-advocacy organization led by individuals with developmental disabilities;
- (II) support opportunities for individuals with developmental disabilities who are considered leaders to provide leadership training to individuals with developmental disabilities who may become leaders; and
- (III) support and expand participation of individuals with developmental disabilities in cross-disability and culturally diverse leadership

In order to meet this requirement, the Ohio DD Council will fund projects that meet the requirements of the DD Act, as stated above, and/or promote self-advocacy in Ohio, provide and increase opportunities for individuals with developmental disabilities to become effective leaders, and develop and increase skill development for future leaders in Ohio.

Several projects may be selected for funding. Proposals should address, if necessary: transportation, accessibility, use of technology, replication, sustainability, if the project reaches entire state or a specific region, cross-disability and cultural diversity.

g) Family Support in Early Intervention (17CH02SC17):

The Family Support in Early Intervention Grant is a project that will be responsible for developing a system of Family Support as a fundamental part of Evidence Based Early Intervention service delivery in Ohio. The grantee will be responsible for working with the Ohio Developmental Disabilities Council, Ohio Department of Developmental Disabilities, and local stakeholders in the field of Early Intervention to implement a system of Family Support practices as a fundamental part of Evidence Based Early Intervention service delivery in Ohio. The project will develop a common operational definition of Family Support that can be adopted by local and state providers of Evidence Based Early Intervention services, provide education and facilitation of family support best practice to effect system change and family centered policy, and report data that verifies increased application of family support services including culturally diverse families in Ohio.

h) Hashtag Support for Aging Caregivers# (17CL03FA17):

More than 83,000 or 92% of those identified by the Department of Developmental Disabilities (DODD) are served by our 88 County Boards of DD in their respective communities. Of those 83,000 children and adults, 62,100 or 75% are residing at home with their families, many with aging care givers who face significant challenges in their continuing care and who lack options for the availability of needed housing and support services!

The key activities for this grant include collecting data, implementing an advisory committee, providing educational sessions for aging caregivers, informing policymakers and impacting legislation, developing information materials, and cross-training between aging and developmental disabilities networks.

i) Healthy Lifestyles for People with Disabilities (17CH02FA17):

The Healthy Lifestyles for People with Disabilities Grant is a project that will be responsible for individuals with developmental disabilities and their families obtaining increased knowledge and choices to succeed in living healthy lives. The grantee will be responsible for working with the Ohio Developmental Disabilities Council, Ohio Department of Developmental Disabilities, and families and individuals with DD to identify and support participation in inclusive activities that promote healthy habits for people with disabilities of all ages. The project will identify barriers and successes to healthy living for the DD community, increase opportunities for participation in healthy lifestyle integrated activities, and collect data to support

improvements to healthy habits for individuals with developmental disabilities and their families/caregivers.

j) Maximizing Resources and Changing Public Policy for Housing for Adults with Disabilities (17CL02FA17):

The Maximizing Resources and Changing Public Policy for Housing for Adults with Disabilities project will be responsible for resolving housing barriers through collaboration with people with disabilities, family members and other key housing stakeholders. The barriers were identified during the last five years of the project Council is currently funding entitled: Maximizing Resources Including Technology for Housing & Supports for Adults with Disabilities. Many of the critical factors affecting the future of housing are the need to recognize the true cost of community housing, the need to continue separation of housing from supports, the elimination of segregated housing, the lack of available subsidies and identifying where funding will come from.

Key activities associated with this project include convening a Statewide Housing Advisory Board, collecting data, providing educational sessions, informing policymakers and impacting legislation, meeting with stakeholders, involving people with disabilities and family members and incorporating county involvement in the consolidated planning process. Collaboration with groups impacted by Section 504/Fair Housing/ADA compliance such as Independent Living Centers, self-advocates, veterans and aging groups, state housing officials, local public housing authorities, county boards of developmental disabilities, Housing and Urban Development (HUD), Ohio Department of Developmental, Ohio Housing Finance Agency, Department of Developmental Disabilities, and all other interested parties will be necessary for a successful project.

k) Strengthening the Voices of Direct Support Professionals (17CL01FA17):

In response to the direct support workforce shortage, organizations in Ohio created a career path by building a DSP credentialing pathway - PATHS (Professional Achievement through Training & Education in Human Services). PATHS incorporates the Community Support Skills Standards, the NADSP Code of Ethics and the Minnesota Front Line Supervisor Standards. Participants work with a skills mentor as they complete training and prepare portfolios to document their skills.

The Strengthening the Voices of Direct Support Professionals Project will be responsible for collecting data, providing educational sessions, informing policymakers and impacting legislation, conducting the DSP Council, implementing the DSP Summit, and conducting DSP Recognition Day. The project may provide stipends for DSPs to engage in educational opportunities. The project is also expected to provide training in dual diagnosis.

A complete description of each project, known as the State Plan Language, is included as part of the Notice of Funds Available on www.ddsuite.org.

Funding for these projects are made available through the Developmental Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402.

2) Federal Award Information:

Each opportunity listed is a grant project and will be funded on an annual basis for a period of five years, beginning on January 1, 2017 and ending on December 31, 2021, unless otherwise noted by the state plan language. Projects will be subject to an annual review of progress (continuation review) prior to grant renewal. Continuation reviews are not subject to a competitive review of other applications. Federal funding for each project is as follows:

Project Number	Project Title	Federal Award	Match Requirement
17CH01SC17	Better Child Care for the Student with Developmental Disabilities	\$50,000 Each Year	\$16,667 Each Year
17OU01FA17	Bridging the Gap – ReachOut E-Diversity Newsletter	\$25,000 Each Year	\$33,334 Each Year
17AC01FA17	Communication to Increase Public Awareness for People with Developmental Disabilities	\$60,000 Each Year	\$20,000 Each Year
17PP02FA17	DD LEAD (Legislative Education and Advocacy Development)	\$40,000 Each Year	\$13,333 Each Year
17EM01FA17	Employer Engagement	\$65,000 (2017 – 2019) \$105,000 (2020-2021)	\$21,667 (2017-2019) \$35,000 (2020-2021)
17LD01FA17	Empowering Self Advocates	\$103,000 Each Year	\$34,333 Each Year
17CH02SC17	Family Support in Early Intervention	\$100,000 Each Year	\$33,333 Each Year
17CL03FA17	Hashtag Support for Aging Caregivers#	\$50,000 Each Year	\$16,667 Each Year
17CH03FA17	Healthy Lifestyles for People with Disabilities	\$103,000 Each Year	\$34,333 Each Year

17CL02FA17	Maximizing Resources and Changing Public Policy for Housing for Adults with Disabilities	\$100,000 Each Year	\$33,333 Each Year
17CL01FA17	Strengthening the Voices of Direct Support Professionals	\$25,000 Each Year	\$8,333

The source for matching funds or cost sharing on all DD Council projects can be cash or in-kind contributions. Match or cost sharing cannot be derived from federal funds.

3) Eligibility Information:

There are no restrictions on the type of entity that may apply for and receive this award. This includes eligibility for state governments, local governments, Native American tribal organizations, non-profit organizations, for-profit businesses, and individuals.

Pursuant to Section 5123.35 of the Ohio Revised Code, an award may be provided to a state agency that has a representative on the Council, university center of excellence on developmental disabilities, or state protection and advocacy organization under specific circumstances. Any other organization that includes a representative on the Council will not be considered.

All applications must include matching funds. Matching funds may be cash or in-kind contributions. Statewide projects are required to provide match equal to 25 percent of the total award. Projects located in areas defined as a poverty area are permitted to provide a match equal to 10 percent of the total award. More information about funding restrictions may be found in the following section.

For 2017, 12 counties in Ohio have been identified as a poverty counties, which include:

- Adams
- Ashtabula
- Athens
- Gallia
- Jackson
- Jefferson
- Lucas
- Marion
- Meigs
- Pike
- Scioto
- Vinton

Applicants who cannot comply with the requirements of the DD Council Assurances, which can be found at www.ddc.ohio.gov, will not be awarded.

4) Application and Submission Information:

All applications must be submitted using the online grant submission website known as DD Suite. The website address is www.ddsuite.org. In order to create and submit an application in DD Suite, each applicant will be required to create an account. The creation of an account in DD Suite requires an e-mail address and contact information. More information about how to create an account and submit an application can be found at www.ddsuite.org/TA.

Applicants can request more information about the application by writing to the Ohio Developmental Disabilities Council, 899 E. Broad St., Ste. 203, Columbus, OH 43205.

All applications will be required to include an executive summary, a description of the applying entity's qualifications, a narrative description of the proposed project, a description of efforts to reach underserved communities, a description of efforts to include people with developmental disabilities in the project, a work plan that identifies outcomes, activities for each outcome, timelines and staff responsible for each activity, a detailed budget and budget justification. Each section of the application that requires a narrative description will be subject to the following character limits:

- Executive Summary: 2,500 Characters
- Qualifications: 5,000 Characters
- Project Narrative: 25,000 Characters
- Outreach to Un/Underserved Communities: 5,000 Characters
- Inclusion of Individuals with Disabilities: 5,000 Characters
- Budget Justification: 7,500 Characters

All applications must include three (3) letters of recommendation, the resume of the project director, and the name and addresses of the organization's board members (if the applicant is an organization with a governing board), proof of non-profit status (if the applicant is a non-profit organization) and a signed copy of the Council's Assurances form, which will be available on the DD Suite application website. These materials can be uploaded as part of the application submission in DD Suite.

Successful applicants will be required to submit the following materials with appropriate signatures: a) Standard Terms and Conditions for Executive Order 2011-12K; and b) Standard Affirmation and Disclosure Form for Grants; and c) Federal Funding Accountability and Transparency Act Form; and d) New Vendor Information Form; and e) Federal Form W-9.

All applicants, with the exception of individuals or an entity exempted under 2 CFR 25.110 (b) or (c), or has an exception approved under 2 CFR 25.110 (d), must be registered in the System for Award Management (SAM) before submitting their application and must include a valid Dun and Bradstreet Universal Number System (DUNS) number in the application. Applicants are also required to maintain an active SAM registration with current information at all times that an application is pending or the applicant holds this federal award. The Ohio Developmental Disabilities Council may not make an award to an applicant until the applicant has complied with the requirements of DUNS and SAM. In the case of an applicant who does not meet the applicable requirements of DUNS and SAM, the Ohio Developmental Disabilities Council may award this grant to another applicant.

The deadline for all applications for this project is 5:00 p.m. Eastern Standard Time on Friday, October 7, 2016. The time and date for all applications is recorded electronically by DD Suite and will be considered the acceptable proof of the time and date of submission. Applications submitted after the deadline will not be considered.

Applicants will receive an e-mail from DD Suite, sent to the project director, fiscal officer, and organization director, confirming receipt of the proposal.

All DD Council projects are subject to the following funding restrictions:

- Allowable Project Costs include audits, bonding, books and periodicals, communications, consultant services, fringe benefits, insurance, printing or copying, publications, rentals, equipment, salaries and wages, supplies, taxes, transportation, and travel that is subject to the maximum allowable travel rates permitted by the state of Ohio.
- The following project costs are not permitted: bad debts, construction, contingency funds or savings, entertainment, fines and penalties, organizational fundraising, interest costs, land or buildings, lobbying.
- Funds may not be used to schedule an event or activity that is in conflict with a meeting of the Ohio Developmental Disabilities Council, as provided on the council's website at www.ddc.ohio.gov.

Applications will only be accepted through the online DD Suite website. Information about how to create an account in DD Suite and how to submit an application can be found at www.ddsuite.org. Applicants who experience technical difficulties may contact Paul Jarvis at (614) 644-5545 or by e-mail at paul.jarvis@dodd.ohio.gov.

5) Application Review Information:

Applications for this project will be evaluated by a grant review panel that consists of five (5) individuals: three external reviewers with knowledge of the subject matter and two Ohio Developmental Disabilities Council members. Panel members are selected prior to the issuance of this Notice of Funds Available. Panel members must confirm, by signature, they do not have a fiduciary or pecuniary conflict of interest in the project.

Each panel member will independently review and score each application using the DD Council's competitive review evaluation score sheet. During the competitive grant review, the scores for each project will be collected and tabulated. Low scoring proposals may be eliminated without further consideration or discussion. Following a discussion of any remaining proposals, the review panel may select an application for award. Decisions of the grant review panel require a majority vote of the panel.

Applications may be awarded up to 100 points by a reviewer using the competitive review evaluation score sheet. Each score sheet consists of seven sections and includes a scoring range for each section. The sections of the score sheet have a corresponding section to the application, as follows:

- a. Executive Summary (0-5 Points): Applicants are asked to provide a one paragraph abstract that clearly identifies the goals and major activities of the project. Reviewers are asked if the applicant's response clearly states the goal and major activities of the project.
- b. Qualifications (0-5 Points): Applicants are asked to describe their organization's qualifications to implement the proposed project. Applicants are also asked to include a description of their organization's mission and philosophy. Reviewers are asked to score the project based on the organization's mission and philosophy, experience providing culturally competent services or support to individuals with developmental disabilities and their family members, experience as an advocate on behalf of individuals with developmental disabilities and their families, the knowledge and expertise that qualifies the applicant to successfully conduct the project, the knowledge and expertise of the project personnel, and how many current grants are held by the applicant. Reviewers may also consider the required letters of recommendation and the resume of the project director.
- c. Project Narrative (0-45 Points): Applicants are asked to describe the project and how it will accomplish the outcome statement and how it will achieve the performance targets provided in the project description. Applicants are also asked to describe what strategies will be used to verify data generated by the project. Applicants are also asked to describe what impact the project will have on individuals with developmental disabilities. Reviewers are asked to score this section based on how well the applicant describes methods to reach the outcome statement and performance targets, how effective the strategy the verify data will be, and to what degree the project activities will have an impact on individuals with developmental disabilities.
- d. Outreach to Un/Underserved Communities (0-15 Points): Applicants are asked to identify the un/underserved communities in their project area, to identify which un/underserved population the project will target for inclusion in activities, to identify the needs and barriers to service of the identified population, to identify the affirmative or proactive activities the applicant will conduct to reach the identified population, to list key community partners or organizations to assist with the identified population, to describe plans to sustain this activity, to identify how progress towards reaching the identified population will be measured, to identify how barriers towards progress will be addressed, and, if possible, to describe how the project can identify and report on disparities among the identified population. Reviewers are asked to rate the responses provided to each of the sub-questions.
- e. Inclusion of Individuals with Developmental Disabilities (0-15 Points): Applicants are asked to describe how the project will include individuals with disabilities and family members in the project's activities and to identify if there are paid or unpaid roles for individuals with disabilities. Reviewers are asked to score the section based on whether they believe the project includes appropriate efforts to include individuals with disabilities and their family members in project activities.
- f. Budget & Budget Explanation (0-5 Points): Applicants are asked to provide a proposed budget based on eight (8) categories which include Personnel with Fringe Benefits, Personnel without Fringe Benefits, Contracted or Subcontracted Services, Travel, Supplies

and Publications, Space or Rental Costs, Other Direct Costs, Volunteer Services or Indirect Costs. Applicants are also asked to include an explanation or justification for how budget items were estimated or calculated. Reviewers will examine this section for appropriateness.

- g. Project Outcomes and Activities (0-10 Points): Applicants are asked to identify outcomes that will be achieved throughout a grant year, to describe activities that will be performed to achieve each outcome, to identify project staff who will be responsible for each activity, and to provide a clear timeline of expected achievement of activities and outcomes. Applicants are also asked to identify performance measures they intend to achieve through project activities and outcomes. Reviewers are asked to score this section based on whether the project includes the appropriate performance targets and target numbers, whether each activity and performance target is relevant to the outcome, and whether the application adequately describes responsibilities for activities and outcomes and provides a clear timeline.

The authority to award or decline an application for this project lies with the grant review panel.

6) Federal Award Administration Information:

Successful applications will be notified in writing within 5 business days of the scheduled grant review. This notification is considered a pre-award notification and is not an authorization to begin work on the project. This notification may include additional terms and conditions that must be satisfied prior to a Notice of Grant Award. Once all terms and conditions are satisfied, the successful applicant will receive a Notice of Grant Award signed by the executive director of the Ohio Developmental Disabilities Council that includes the Project Title, Project Number, Federal Funding Award, Matching Funding Requirement, and instructions on how to accept the award in DD Suite.

Applications that are not successful will be notified in writing within 5 business days of the scheduled grant review.

The successful applicant will be required to submit periodic program and expense reports. Program and expense reports are due on the last business day of the month that follows the end of a project reporting period. Projects that receive a federal award of \$15,000 or less are required to submit a program and expense report once per year. Projects that receive a federal award of \$50,000 or less are required to submit program and expense reports twice per year. Projects that receive a federal award of \$50,001 or more are required to submit program and expense reports on a quarterly basis.

7) Contact Information:

All inquiries related to the programmatic requirements of these project may be directed to appropriate program staff, as follows:

Fatica Ayers (614) 644-5543 fatica.ayers@dodd.ohio.gov	Hashtag Support for Aging Caregivers# Maximizing Resources and Changing Public Policy for Housing for Adults with Disabilities Strengthening the Voices of Direct Support Professionals
Carla Cox (614) 644-5538 carla.cox@dodd.ohio.gov	Communication to Increase Public Awareness for People with Developmental Disabilities
Kimberly Crishbaum (614) 466-5232 kimberly.crishbaum@dodd.ohio.gov	Communication to Increase Public Awareness for People with Developmental Disabilities
Paul Jarvis (614) 644-5545 paul.jarvis@dodd.ohio.gov	DD LEAD (Legislative Education & Advocacy Development)
Ken Latham (614) 644-5546 kenneth.latham@dodd.ohio.gov	Bridging the Gap – ReachOut E-Diversity Newsletter “An Electronic Monthly Publication” of the Ohio Developmental Disabilities Council
Leslie Paull (614) 644-5542 leslie.paull@dodd.ohio.gov	Employer Engagement Empowering Self-Advocates
Kay Treanor (614) 644-5548 kay.treanor@dodd.ohio.gov	Better Child Care for the Student with Developmental Disabilities Family Support in Early Intervention Healthy Lifestyles for People with Disabilities

Fiscal Inquiries may be directed to:

Gary Groom
(614) 644-5541
gary.groom@dodd.ohio.gov

Robin Shipp
(614) 644-5544
robin.shipp@dodd.ohio.gov

Inquiries may also be sent by fax to (614) 466-0298, or by mail to 899 E. Broad St., Ste. 203, Columbus, OH 43205.

8) Optional Information:

The Ohio Developmental Disabilities Council is not required to make an award for this project. Any award made by the Council is subject to the availability of federal funds.

All information provided by the applicant, including the ideas, concepts or any proprietary information contained in the application will be retained as a public record.