

COALITION DEVELOPMENT AND CITIZEN PARTICIPATION.- The Council may support and conduct activities to educate the public about the capabilities, preferences, and needs of individuals with developmental disabilities and their families and to develop and support coalitions that support the policy agenda of the Council, including training in self-advocacy, education of policymakers, and citizen leadership skills.

Sustaining the Sibling Network in Ohio

Goal:

The Ohio Sibling network will become solidified statewide because staff will be in place to focus on the work of the sibling group.

SCOPE OF PROJECT AND COUNCIL INTENT:

Throughout the United States, there are programs and support groups that address the issues, concerns and emotional support of *school-age* brothers and sisters of people with disabilities. However, as siblings become adolescents and adults, their concerns and family circumstances change. Clearly the issues concerning the 8 year-old brother are not the same as the 48 year-old brother. New issues such as the long-term care of their sibling, their sibling's eligibility for programs, and support services are more prominent in the minds of adolescent and adult siblings. However, all too often, these siblings are left out of the loop as parents continually shield siblings from important information related to their sibling with a disability.

In 2007, the Ohio Developmental Disabilities Council funded the Sibling Project with an outcome that stated: "There will be a viable organized adult sibling leadership organization whose mission will be to empower adult sibling and other family members as well as self advocates statewide with knowledge, skills and tools."

Ohio Sibs has reached out to County Boards of DD, Ohio Self Determination Association, Superintendent's Association, People First of Ohio and their goal is to reach out to other groups such as the Statewide Independent Centers across this state.

Now that Ohio SIBS has formally become a free standing 501 3(c) and will be devoted to supporting the efforts of their fledgling organization. Required next steps will include membership recruitment, board development/ training, additional strategic planning, identification of collaborative partnerships, identification of ongoing funding sources, and projected staffing needs and supports.

Below are additional Council beliefs and insights regarding this issue:

- Council invests only in programs and projects, which has a substantial amount of collaboration and leveraging of dollars.
- Council invests in projects that incorporate a sustainability plan.

RESOURCES TO BE INVESTED:

*Federal:	\$25,000 .00
Matching Funds:	<u>8,333.33</u>
Total:	\$33,333.33

*Continued funding is contingent upon successful completion of previous years' activities and the availability of funds.

FUNDING METHOD:

Continuation

GRANTEE:

Ohio Sibling Network

Continuation Grant Review
Checklist

Name of Project: Sustaining the Sibling Network
 Project #: 12CL03QU15
 Grantee: Ohio Sibling Network
 Committee of Origin: Community Living
 Council Staff person: Fatica Ayers

Note: Council has already made a decision to fund the project; therefore, renewal proposals should not take up a great deal of time from Council. However, Council should receive a solid review of performance to date and recommendation from staff for continuation.

For the Current Year:

<p>Were the Work Plan Goals and Objectives completed and/or satisfactory? Among the many duties of the new Executive Director (Roberta (Bobbi) Montenenro a few consist of the following:(Also see attached Letter of Understanding between Roberta Montenegro and Ohio Sibs) 1. Will work to host 2015 Ohio Adult Sibling Conference 2. Will continue to enhance sibling to sibling outreach, particularly in southeast Ohio. 3. Continue to develop policy positions and work to train as many siblings in federal, state and local systems advocacy. 4. Will seek to ensure the sibling perspective is present among policy makers at the federal, state, and local levels. 5. Will enhance and better promote and utilize our website and Facebook page as a means for information exchange .6. Will develop a fundraising / development strategy through strategic planning to guide its fundraising activities.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>Is their current use of funds satisfactory? Have not received funding yet.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>What is the current status of program activities? (Describe progress, if any): Not applicable at this time.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Were periodic reports submitted in a timely and complete manner? Not applicable at this time. In the past, report were provided in a timely manner.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Are there any unexpected benefits of the project? In the last year, Ohio Sibs received a grant from DODD to create educational materials for siblings and family members which will be disseminated during or following the conference. A major part of what Ohio Sibs does with direction from the Executive Director is to educate and empower family members and others.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Are there any unexpected consequences or problems, including an analysis of how these unexpected events were addressed?</p>	<input checked="" type="checkbox"/> Yes

The former Executive Director quit and a new Executive Director, Roberta (Bobbi) Montenegro was hired on April 13, 2015.	<input type="checkbox"/> No
What is the status of outreach activities to un / underserved populations that were identified in the grant proposal? Are the activities and/or outcomes satisfactory? N/A at this time.	<input type="checkbox"/> Yes <input type="checkbox"/> No

For the Upcoming Year:

Are the goals and objectives for upcoming year satisfactory? N/A at this time.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the proposed budget and budget narrative for the upcoming year satisfactory? The proposed budget is fine however no budget narrative has been submitted. Ohio SIBS has been notified of this requirement.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are strategies for reaching un / underserved populations included in the Work Plan? If possible, describe the strategies the grantee will undertake: See above under "Current Year".	<input type="checkbox"/> Yes <input type="checkbox"/> No

Executive Committee Decision

Executive Committee

- Approved Disapproved
 Approved with Conditions

Date of Approval/Disapproval: _____

Executive Committee Comments (Note: Comments only if disapproved.)

Project Name: Sustaining the Sibling Network
Project #:
Council Staff: (Select One)

Plan Year: (Select One)

Signatures:

Approve

Disapprove

Conditions

Chair of Council

Vice Chair of Council

Secretary of Council

Assistive Technology Chairperson

Children & Health Chairperson

Community Living Chairperson

Employment Chairperson

Leadership Committee Chairperson

Outreach Committee Chairperson

Public Policy Chairperson

(Abstentions may be entered by writing "Abstain" on the signature line)

dd suite

Ohio Developmental Disabilities Council

Application

In Progress

Sustaining the Sibling Network in Ohio

Application Information

Applicant	Org/Type	Project Title	Goal	Submitted By	Submitted
Ohio SIBS 1799 W. Fifth Ave. 370 Barb Sapharas Columbus, OH 43212	Non- Profit	Sustaining the Sibling Network in Ohio	Employ an Executive Director to develop a state wide support and advocacy network for siblings of people with disabilities		

(440) 227-
2338

Area of Emphasis	Activity	Poverty/Non	State Protection & Advocacy	University Center for Excellence	Other Collaborators
Quality Assurance	Outreach	Non-poverty	No	No	None

NoFA Reference

ID/Title	Amount	Match	Poverty	Due By	Start Date	End Date	Primary Staff
<u>12CL03QU15</u> <u>Sustaining</u> <u>the Sibling</u> <u>Network in</u> <u>Ohio</u>	\$25,000	\$8,333	\$2,777	May 08, 2015	Jan 01, 2015	Dec 31, 2015	Fatica Ayers, Policy Analyst, fatica.ayers@dodd.ohio.gov

People

Role Person

Outline

No outline required

Budget

Category	Nature of Expense	Project Costs	Council Funds	Match Funds	Match Source	Match Type
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Personnel with Fringe

Benefits *Title/Name*

* no expenses entered for this category	0	0	0		
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Personnel without Fringe

Benefits *Title/Name*

* no expenses entered for this category	0	0	0		
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Contracted/Subcontracted

Services *Title/Name/Description*

Executive Director service	33,400	25,000	8,400	Ohio SIBS	In Kind
Sub Total	33,400	25,000	8,400		

Space/Rental *Square Footage / Time Dedicated to Project*

* no expenses entered for this category	0	0	0		
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Travel *Mileage/Other*

Mileage	750	0	750	Ohio SIBS	Cash
Sub Total	750	0	750		

Supplies/Publications *Description*

Office Supplies	500	0	500	Ohio SIBS	Cash
Sub Total	500	0	500		

Other Direct Costs *Description*

Id	Description	Start Date	End Date
2	To positively affect the service delivery system in Ohio by helping to integrate siblings into service planning.	May 01, 2015	Dec 31, 2015

Activities

ID	Description	Start Date	End Date
A	Ohio SIBS will continue to develop policy positions and work to train as many siblings as possible in federal, state, and local systems advocacy.	May 01, 2015	Dec 31, 2015

Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director

B	Ohio SIBS will seek to ensure the sibling perspective is present among policy makers at the federal, state, and local levels.	May 01, 2015	Dec 31, 2015
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Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director

C	Ohio SIBS will enhance and better promote and utilize our website and Facebook page as a means for information exchange.	May 01, 2015	Dec 31, 2015
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Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director

Performance Measures

Performance Measures	Individual Target	Family Target	Other Target
QA05 - People trained in quality assurance	-	-	750

3	Ensure that Ohio SIBS is a strong and sustainable organization far into the future.	May 01, 2015	Dec 31, 2015
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Activities

ID	Description	Start Date	End Date
A	Ohio SIBS will maintain a contract with an executive director.	May 01, 2015	Dec 31, 2015

Category	Nature of Expense	Project Costs	Council Funds	Match Funds	Match Source	Match Type
	Conference	15,000	0	15,000	Ohio SIBS	In Kind
	Sub Total	15,000	0	15,000		

Volunteer Services/Indirect
Costs *Title/Name/Description*

* no expenses entered for
this category

BUDGET TOTALS	\$49,650	\$25,000	\$24,650
		(50.35%)	(49.65%)

Objectives

Id	Description	Start Date	End Date
1	To empower adult siblings of people with developmental disabilities by providing information about services, supports, and resources and by providing emotional support and guidance.	May 01, 2015	Dec 31, 2015

Activities

ID	Description	Start Date	End Date
A	Ohio SIBS will host the 2015 Ohio Adult Sibling Conference for siblings, their brothers and sisters with disabilities, family members, and professionals.	Jan 01, 2015	Dec 31, 2015

Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director)

B	Ohio SIBS will enhance our sibling-to-sibling outreach, particularly in southeast Ohio.	May 01, 2015	Dec 31, 2015
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Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director

Performance Measures

Performance Measures	Individual Target	Family Target	Other Target
QA05 - People trained in quality assurance	-	-	150

Id	Description	Start Date	End Date
	Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director		
B	Ohio SIBS will develop a fundraising / development strategy through strategic planning to guide its fundraising activities.	May 01, 2015	Dec 31, 2015
	Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director		
C	Ohio SIBS will develop a strategy through strategic planning to grow the board in size and strength.	May 01, 2015	Dec 31, 2015
	Staff: Ohio SIBS Board Members and Roberta Montenegro, Executive Director		
	Performance Measures		
	Performance Measures	Individual Target	Family Target Other Target
	QA02 - Dollars leveraged for quality assurance	-	- 0

Supporting Documentation
Justification and Notes

Uploaded documents

Name	Description
<u>ED Letter of Agreement-Montenegro.pdf</u>	Executive Director Letter of Agreement

2002-2015 National Partnership of DD Councils

**LETTER OF UNDERSTANDING BETWEEN ROBERTA MONTENEGRO AND OHIO
SPECIAL INITIATIVES BY BROTHERS AND SISTERS**

This letter of engagement memorializes the agreement between Roberta Montenegro (Montenegro) and Ohio Special Initiatives by Brothers and Sisters (Ohio SIBS) as follows:

1. Services to be performed:

- Oversee the strategic planning process
 - Develop policies and procedures for Ohio SIBS programs
 - o Facilitate and assist in implementing programs
 - Oversee board development
 - Maintain and update the current board manual
 - Work with the Board to plan and implement the annual conference
 - o Recruit new annual conference attendees
 - Identify and secure sources of financial support in conjunction with a Board-based financial development initiative
 - Continue efforts to build a constituency through communications and networking
 - o Oversee the management of content for the website and Facebook page
 - o Prepare regular communications to membership
 - Collaborate with other statewide advocacy initiatives
 - Identify and coordinate opportunities to participate in the disability policy and legislative advocacy process for all people with developmental disabilities
-
- Montenegro will provide services as desired by Ohio SIBS from May 1, 2015 until December 31, 2016.
 - Montenegro will document time spent on Ohio SIBS services and send monthly reports of such time and services to the Chair.
 - Montenegro will use her abilities, experience, and best efforts to assist in the formulation and implementation of the Ohio SIBS goals and objectives.
 - In all such duties, Montenegro shall comply with all applicable State and Municipal Laws, Regulations, and Orders.

2. Compensation:

For said services, Ohio SIBS agrees to compensate Montenegro as follows:

- From May 1, 2015 through December 31, 2015, Montenegro will receive \$3,125 for approximately 70-75 hours of service per month depending on the priorities and activities of Ohio SIBS payable on the first of each month.
- From January 1, 2016 through December 31, 2016, Montenegro will receive \$2,100 for approximately 45-50 hours of service per month depending on the priorities and activities of Ohio SIBS payable on the first of each month.

Montenegro will invoice Ohio SIBS monthly for services provided as the Executive Director. She will be reimbursed separately for mileage, meals, and lodging expenses directly related to services as the Executive Director of Ohio SIBS.

3. Termination:

Montenegro and Ohio SIBS acknowledge that this is an agreement for the professional services of Montenegro and, thus, this agreement is terminable and the further obligations of the parties extinguished after thirty (30) days written notice by either party to the other party.

4. Non-Exclusivity:

It is understood that this agreement is not exclusive in that Montenegro may perform services for other organizations. Montenegro warrants that Ohio SIBS shall be notified if Montenegro's services to any other organization may constitute a conflict with the interests of Ohio SIBS.

Roberta Montenegro: Roberta A. Montenegro Date: 4/18/15

Sarah Hall: Sarah Hall Date: 4/22/15
Ohio SIBS Board Chair

**OHIO DEVELOPMENTAL DISABILITIES COUNCIL
GRANT REVIEWER**

ETHICS STATEMENT

Please read carefully before beginning your review of proposals

According to the Ohio Revised Code, 2921.42 and 2921.42A, and the preliminary opinion of the Ohio Ethics Commission, a grant reviewer conflict of interest would exist under the following conditions:

1. A pecuniary conflict of interest would exist if the reviewer or member of his/her immediate family were full or part-time employees of an applicant when the applicant's proposal was reviewed or during the previous year. Furthermore, a pecuniary conflict of interest would be created if the reviewer or members of his/her immediate family were to receive any form of compensation from the awardee during the grant year.
2. A fiduciary conflict of interest would exist if the reviewer or members of his/her immediate family served as an officer, trustee, or board member of an applicant organization. Furthermore, a fiduciary conflict of interest would be created if the reviewer or members of his/her immediate family were to serve as an officer, trustee, or board member of the awardee during the course of the grant year.

Reviewers should examine each application to determine if a conflict of interest exists and sign/date the following statement(s) that apply:

I have read the above and examined each proposal submitted for review. I certify that to the best of my knowledge neither a pecuniary nor a fiduciary relationship exists between me, members of my immediate family, and any of the applicants under review.

Signature

Date

As a Grant Review Panel member, I realize that I cannot be hired, on salary or as a consultant, by the applicant selected by the Panel to be the Council grantee.

Signature

Date

I have read the above and examined each proposal submitted for review. I believe a conflict of interest exists and request that I be relieved of any obligation to serve as grant review panel member.

Signature

Date

In the event a conflict of interest exists, the reviewer should inform the Grant Administrator, ODDC, (614) 466-5205, and make arrangements to return all proposals.