

Clear Language Subcommittee

GoToMeeting

Tuesday, November 17, 2020
2:00-3:30 pm

Minutes

Members Present

Christine Brown
X Michael Denlinger
Morgan Gattermeyer
Linda Kunick
James Plasencia
X Rhonda Rich
X Michael Richards
X Mark Seifarth
X Marci Straughter
X Renee Wood

Staff present

Leslie Connelly

I. Call to order and introductions

A. Marci Straughter, Chairperson (filling in for Morgan), called the meeting to order at 2:04 pm with introductions.

II. Approval of the meeting minutes

A. Morgan Gattermeyer asked for a motion to accept September 25, 2020 Clear Language Subcommittee minutes.

- Michael Denlinger moved to accept the minutes as written.
- Rhonda Rich seconded it.
- October 15, 2020 Clear Language Subcommittee minutes were approved.

III. Executive Summary of the State Plan

- A. Members reviewed grant summaries for the Executive Summary.

IV. Adjourn

- A. Marci Straughter asked for a motion to adjourn the meeting. Michael Denlinger moved to adjourn. Mark Seifarth seconded it. The meeting ended at 3:00 pm.

Next meeting: November 30, 2020 from 2-3:30pm.

Contact: Leslie Connelly