

Outreach-Unserved-Underserved  
 Crowne Plaza North—Worthington  
 6500 Doubletree Ave.  
 July 12, 2018  
 11:25 – 12:55 p.m.  
 Notes taken by Ken Latham

Mission Statement

To conduct outreach activities to identify individuals with developmental disabilities and their families who otherwise might not come to the attention of the Council and assist enable individuals and families to obtain services, individualized supports and other forms of assistance including access to special adaptation of generic community or specialized services.

**Members of the Outreach Committee**

Name	Present
Paula Ravidoux, Chairperson	
Mindy Vance, Vice Chairperson	
Michael Schroeder, Special Advisor	X
Vickie Jenkins	X
Marcella Straughter	X
Jill Radler	X
Rochelle – Rollins	X
Joanna Spargo	X
Kellie Brown	X
Brenda Brandon	X
Karen Kerr	X
Councilmembers/Non- Voters	X
Christine Brown	X
Bobbie Burke	X

**Guests**

Heather Casey

**Staff**

Name	Present
Fatica Ayers	X
Carla Cox	X
Gilbrina Dillon	X
Carolyn Knight, Executive Director	X
Ken Latham	X
Robin Shipp	X

**I. The Meeting was called to order at 11:40 by Council Chairperson Jo Spargo substituting for Paula Rabidou.**

A. Introduction of Attendees

**I. Approval of May 3, 2018 Outreach Minutes**

**B. Minutes Approved---Brenda Brandon, seconded by Rochelle Hall**

**II. Comments and Remarks for July 12, 2018/ Ken Latham**

1. Ohio's Reach-out e-diversity Newsletter has been selected by the National Office of the NACDD to link with their newsletter to share our information nationally.
2. Last month Ken Latham attended an one day conference at the Kerwin Institute for the study for Race and Ethnicity. The subject matter surrounded collaborations with the Criminal Justice Systems on Mass Incarceration.
3. The discussion on Disability Theaters was information that some Movie Houses set aside time exclusively for children with disabilities who might have an illness that deals with sporadic behavior that can be disruptive in some theater settings. So time is set aside to allow them to have shared moments at the same time.
4. Civil Rights Act of an 1964 handouts-----an FYI handout specifically referencing Title VI -----discussing discrimination, diversity and inclusion and more.
5. The NACDD Handout is an update on the recent Webinar that was held by Angela Castillo-Epps as she network with various Councils around the country to talk about the diversity and cultural linguistics in their state.

**Agenda Item 1. Outreach/Nominating Process**

Ken Latham has recently discussed with several council staff members as well Executive Director, Carolyn Knight to possibly to review and re-evaluate the present nominating process by which we select new members. But to create new strategies and approaches to increase our efforts with council partners that will assist with our mission.

Because all program grantees are required to do outreach with requirements by the application process. It would be fair that council be an example and lead the way in its effort through guidelines. Our guidelines should be a roadmap to make sure we are doing everything we can to create a diverse and inclusive environment.

Outreach crosses all of Council's programing.

Paul Jarvis is a member of the By-Laws Committee, so I asked him to speak with the committee and give his thoughts on our proposal and what formal step should be taken, and what steps will be taken to pursue this effort. Paul first emphasized that he thought we should consider a name change for the

Nominating Committee, to the Membership Committee because of the function of obtaining new members for council through our present process. Most of our present process revolves around a member Matrix that relies on what counties we have versus what members we need from a specific county in the state. Another concern with the present process is getting to many potential members from the same Legislative District.

One of the latest recommendations is to have a needs assessment sheet for council to determine what they need before they even look at an application for membership.

Always have a succession plan as council membership turnover and need to be replaced as members leave council.

Another thought is to have more discussion about each applicant.

Allow Outreach staff or committee be involved in the selection process. The make-up of the committee.

More meeting times. Recycle the applications.

Create a by-law change with the by-law committee.

Further discussion will take place in other Outreach meetings.

**No further business.**

Chairperson stated that there was no further business and the meeting was called to be adjourned.

Moved by Brenda Brandon  
Seconded by Rochelle Rollins

**Meeting adjourned 12:55**